

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
MAY 20, 2024

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Kim Galbraith, Glen Grimes, Julissa Rodriguez, Gina McQuin, Mark Salemi, Joe Giammarella
Members Absent – Shannon Marren, David Amanullah, MaryAnn Perro
Also Present - Michele Pillari, Paul Murphy, Adam Weiss

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by SALEMI Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 224-440 through 224-443.

Roll Call: 6 YES

224-440 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of March 2024 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2024 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

224-441 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of March 2024.

Acct#	Acct Desc	Pre-Trans	Trans Amt	Post-Trans
11-000-216-100-00-00-070	SALARIES	109,123.00	20,000.00	129,123.00
11-000-216-320-00-00-060	STUDENTS-SPEECH/RELSERV	401,482.00	24,000.00	425,482.00
11-000-216-600-10-00-060	SPEECH/RELSERV/SUPPLIES	750.00	1,000.00	1,750.00
11-000-218-104-00-00-065	SALARIES OF OTHER PROFES	103,195.00	-10,000.00	93,195.00
11-000-219-104-00-00-065	SALARIES OF OTHER PROFES	159,751.00	20,000.00	179,751.00

11-000-219-104-00-00-065	SALARIES OF OTHER PROFES	179,751.00	20,000.00	199,751.00
			30,000.00	
11-000-219-390-00-00-060	OTHER PURCH PROF & TECH	29,900.00	4,000.00	33,900.00
11-000-219-600-00- -	SUPPLIES & MATERIALS	9,300.00	1,000.00	10,300.00
11-000-221-105-00-00-070	SAL OF SECR AND CLERICAL	21,070.00	-100.00	20,970.00
11-000-221-105-00-00-070	SAL OF SECR AND CLERICAL	20,970.00	200.00	21,170.00
			100.00	
11-000-221-176-00-00-070	SALARIES MATH&LITERACY C	27,096.00	-200.00	26,896.00
11-000-221-600-30-00-070	SUPPLIES AND MATERIALS	1,000.00	100.00	1,100.00
11-000-222-100-00-00-065	SALARIES	54,244.00	-20,000.00	34,244.00
11-000-222-500-00-00-060	OTHER PURCH SERVICES	432,000.00	-39,000.00	393,000.00
11-000-222-600-10-00-060	SUPPLIES & MATERIALS	5,700.00	2,000.00	7,700.00
11-000-230-331-00- -	LEGAL SERVICES	85,000.00	-3,000.00	82,000.00
11-000-230-332-00- -	AUDIT FEES	26,000.00	2,500.00	28,500.00
11-000-230-590-00- -	OTHER PURCH SERVICES	115,350.00	-5,000.00	110,350.00
11-000-230-610-00- -	GENERAL SUPPLIES	9,850.00	1,000.00	10,850.00
11-000-230-895-00- -	BOE MEMBERSHIP DUES&FEES	9,500.00	500.00	10,000.00
11-000-251-340-00- -	PURCHASED TECH SERVICES	63,500.00	-1,000.00	62,500.00
11-000-251-340-00- -	PURCHASED TECH SERVICES	62,500.00	-3,000.00	59,500.00
			-4,000.00	
11-000-251-592-00- -	MISCL PURCH SERVICES	20,025.00	1,000.00	21,025.00
11-000-261-420-00- -	CLEAN REPAIR & MAINT SVC	212,800.00	14,000.00	226,800.00
11-000-261-610-00- -	GENERAL SUPPLIES	41,300.00	3,000.00	44,300.00
11-000-262-107-00-00-000	SAL LUNCHR/PLAYGR/AIDES	141,295.00	29,000.00	170,295.00
11-000-262-300-00- -	PURCH PROF. & TECH SVC.	49,353.00	2,000.00	51,353.00
11-000-262-420-00- -	CLEAN, REPAIR & MAINT.	37,500.00	3,000.00	40,500.00
11-000-262-520-00- -	INSURANCE	160,000.00	18,000.00	178,000.00
11-000-262-610-00- -	GENERAL SUPPLIES	101,400.00	25,000.00	126,400.00
11-000-262-622-00- -	ELECTRICITY	140,000.00	50,000.00	190,000.00
11-000-263-420-00- -	GROUNDS REPAIR SERVICES	162,950.00	2,500.00	165,450.00
11-000-270-518-00- -	TRANS. ESCS & CTSAS	563,000.00	150,000.00	713,000.00
11-000-291-249-00- -	OTH RETIRE CONTRIB DCRP	60,000.00	-5,500.00	54,500.00
11-000-291-260-00- -	WORKMEN'S COMPENSATION	135,000.00	-20,000.00	115,000.00
11-000-291-270-00- -	HEALTH BENEFITS	2,644,877.00	-100,000.00	2,544,877.00
11-110-100-101-00-00-065	KINDERGARTEN-SAL OF TEAC	347,092.00	-60,000.00	287,092.00
11-130-100-101-00-00-070	GRADES 6-8 SAL OF TEACH	2,045,732.00	-245,000.00	1,800,732.00
11-190-100-106-00-00-065	OTHER SALARIES FOR INSTR	139,700.00	65,000.00	204,700.00

11-190-100-340-00- -	PURCH. TECHNICAL SVC.	103,240.00	-8,000.00	95,240.00
11-190-100-610-00- -	GENERAL SUPPLIES	161,400.00	8,000.00	169,400.00
11-204-100-101-00-00-060	SAL. OF TEACHERS SP. ED.	208,635.00	30,000.00	238,635.00
11-204-100-101-00-00-065	SALARIES OF TEACHERS	75,743.00	30,000.00	105,743.00
11-204-100-106-00-00-060	OTHER SAL. FOR INST.	51,480.00	30,000.00	81,480.00
11-204-100-106-00-00-070	OTHER SALARIES FOR INSTR	162,340.00	30,000.00	192,340.00
11-230-100-101-00-00-070	SALARIES BASIC SKILLS	200,455.00	-40,000.00	160,455.00
11-421-200-100-00-00-000	SUP EXTRA CURR ACT	79,750.00	-27,000.00	52,750.00
12-000-230-730-00- -	COMPUTER EQUIPMENT	227,831.00	-91,000.00	136,831.00
12-000-266-730- - -	UNDIST.EXPEND.- OPERATIO	0.00	91,000.00	91,000.00
20-218-100-101-00-00-000	SAL OF TEAC PK EDUCATION	1,037,772.00	-45,000.00	992,772.00
20-218-100-600-00-00-000	PEA IN SUPPLS & MATRLS	99,500.00	1,000.00	100,500.00
20-218-200-440- - -	PEA RENTALS	260,000.00	44,000.00	304,000.00
20-218-200-590- - -	PEA MISC PURCHASED SVC	15,950.00	-300.00	15,650.00
20-218-200-600- - -	PEA SUPPLIES AND MATERIA	15,741.00	300.00	16,041.00

224-442 - HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent’s decision in HIB Investigation #’s 2024-74, 2024-75, 2024-76, 2024-77, for the reasons set forth in the Superintendent’s decision to the student’s parents.

224-443-APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the current active substitute and the new substitute teacher list for May of the 23-24 school year, as per the Northern Regional Educational Services.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by SALEMI Seconded by GALBRAITH to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 224-444 through 224-448.

Roll Call: 6 YES

224-444-ACCEPTANTE OF RESIGNATION FOR RETIREMENT PURPOSES – J. GENCARELLI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation for retirement purposes, of Julie Gencarelli, part time aide of 25 years, effective June 30, 2024.

224-445- ACCEPTANCE OF RESIGNATION – J. SHARPE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Jessica Sharpe, teacher at Memorial, effective June 30, 2024.

224-446- ACCEPTANCE OF RESIGNATION – K. AMANTE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Kiara Amante, teacher at BG, effective June 30, 2024.

224-447-APPROVAL OF AFTERSCHOOL ACADEMY STAFF

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve Scott Rosenfeld, as an as needed substitute for the afterschool academies, at a rate of \$46/hr., effective 5/14/24-5/30/24.

224-448-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Nora DiBona	An Introduction to the NGSS and the NJSLA Science	5/17/24	\$175	NA	\$175

224-50A - ACCEPTANCE OF RESIGNATION – C. GRATTA

Motion by RODRIGUEZ Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Carolyn Gratta, per diem substitute at CO, effective 5/20/24.

Roll Call: 6 YES

Dr. Giammarella congratulated Mrs. Gencarelli on her retirement and 25 years of service to the district.

FINANCE:

224-449-APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2023-2024 SCHOOL YEAR

Motion by SALEMI Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2023-2024 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
2977	Shepard Lower School	Safeguard Trans	1	4,896.00+195.84	5/6/24-June 2024
Q3197	Gen Physch	Omar Trans	1	19,250.00+770.00	4/15/24-June 2024

Roll Call: 6 YES

224-450-APPROVAL NRESC SHARED SERVICES AGREEMENT-TECHNOLOGY SERVICES-2024-2025

Motion by GRIMES Seconded by GALBRAITH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent and Business Administrator, to approve the renewal of technology support & shared services agreement with Northern Regional Educational Services Commission for the 2024-2025 school year, at a total annual cost of \$281,775. (Includes 3 full time, on-site technicians)

Roll Call: 6 YES

224-451-OUT OF DISTRICT PLACEMENTS 2023-2024 SCHOOL YEAR

Motion by GRIMES Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placement for the 2023-2024 school year, excluding transportation:

ID#	SCHOOL	Dates	Cost	Aide	Related Services
34032	South Bergen Jointure	4/8/24-6/30/24	\$18,552.00	NA	NA
34867	Shepard School	5/6/24 – 32 days	\$10,085.76	NA	NA

Roll Call: 6 YES

224-452-APPROVAL OF CONTRACT – SILVERGATE PREP

Motion by SALEMI Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Silvergate Prep, to provide homebound instruction for student ID #33726, at \$40/hr., 10 hrs. per week, for approximately 4-8 weeks.

Roll Call: 6 YES

224-51A- APPROVAL OF CONTRACT – INNOVATIVE THERAPY GROUP – ESY OT SERVICES

Motion by GALBRAITH Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Innovative Therapy Group, to provide occupational therapy services for the ESY program, at a rate of \$78/hr., not to exceed 10hrs. per week. Effective July 8, 2024-August 31, 2024.

Roll Call: 6 YES

224-52A - ACCEPTANCE OF GRANT

Motion by RODRIGUEZ Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to submit and accept grant from the American Rescue Plan Elementary and Secondary Schools Emergency Relief Fund-Homeless Children and Youths (ARP-HCY II), in the amount of \$7,936, for the purposes set forth in their grant application. The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a grant award.

Roll Call: 6 YES

POLICY:

224-453-APPROVAL OF NEW POLICIES & REGULATIONS – 2ND READING & ADOPTION

Motion by GRIMES Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2ND reading and adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R5410	Promotion & Retention	Mandated

Roll Call: 6 YES

NEW BUSINESS

Dr. Pillari reported out the Annual HIB Grades. The self-assessment results are as follows:

- CO: 71/78
- School #1: 74/78
- BG 77/78
- Memorial 74/78
- Average 74/78

PUBLIC HEARING

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Terri Carbonelli – Co-President WPEA

On behalf of the WPEA, Mrs. Carbonelli congratulated Dr. Pillari on receiving Passaic County Superintendent of the Year.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:12 p.m. by SALEMI, seconded by RODRIGUEZ
Voice Vote: 6 YES

Motion to return to Regular Session at 7:53 p.m. by GRIMES, seconded by RODRIGUEZ
Voice Vote: 6 YES

ADJOURNMENT

Motion to adjourn at 7:53 p.m. by GRIMES, Seconded by SALEMI
Voice Vote: 6 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- Dr. Pillari discussed HIB #'s 2024-82 & 2024-83
- Attorney/Client privilege